**RESUME**

**PERSONAL INFORMATION**

**Name:** AMANDA RUTH LAWRENCE

**Address:** #65 TEMPLE STREET, LA ROMAINE.

**Date of Birth:** 24TH DECEMBER, 1988

**National I.D.** 19881224055

**Driver’s Permit** 1001057

**CONTACT INFORMATION**

**TELEPHONE:** 356-8690

**EMAIL:** [amandalawrence759@gmail.com](mailto:amandalawrence759@gmail.com)

**ACADEMIC ACHIEVEMENTS**

**CSEC 2012:** SOCIAL STUDIES GRADE II

ENGLISH LANGUAGE GRADE I

CERTIFIED TELEMARKETER

COMPUTER LITERACY

**EDUCATION INSTITUTE ATTENDED**

**SECONDARY**

MODERN BUSINESS COLLEGE

HIGH STREET,

SAN FERNANDO.

CSEC

2012

GASPARILLO COMPOSITE SCHOOL

BONNE AVENTURE ROAD,

GASPARILLO.

2000-2003

**EDUCATION INSTITUTE ATTENDED (cont’d)**

**PRIMARY**

MARABELLA GIRLS’ ANGLICAN SCHOOL

SOUTHERN MAIN ROAD,

MARABELLA.

1993-2000

**TERTIARY**

Trinidad and Tobago REGISTERED NURSES’ ASSOCIATION

SAN FERNANDO GENERAL HOSPITAL

BASIC HOME CARE COURSE

FEB-JULY 2014

**EMPLOYMENT HISTORY**

KYKAY MARKETING

26 MARAVAL ROAD,

PORT-OF SPAIN.

TELEMARKETER

2013

SUNSET PALMS MEMBERS CLUB **GENERAL MANAGER:** MS. DONNA BREEZE

CNR BUCCOO JUNCT. & MT. IRVINE ROAD,

TOBAGO.

SUPERVISOR & CCTV OPERATOR

2011 & 2012-2013

DIAMOND HEAD MEMBERS CLUB **GENERAL MANAGER:**  MR. FRANZ JEETA

NEW COLONIAL ROAD,

BARRACKPORE.

2006-2011